



College of Pharmacy Office of Continuing Education



cordially invites you to attend the

2016 Chairs and Academic Administrators Management Program (CAAMP)

August 3 - 6, 2016

Georgia Tech Hotel and Conference Center
800 Spring Street NW
Atlanta, GA 30308

Continuing Education Programs

Thursday, August 4th

- 9 Virtues of Exceptional Leaders
- Assessment for Leadership Development: Understanding Your DiSC Feedback
- Building and Leading High Performance Teams
- Leading a Complex Academic Unit: Lessons Learned
- Leadership Fish Bowl Discussion: It's Your Turn: Best Practices
- Leadership Round Table Discussion: Motivation, Engagement, and Mobilization
- Leadership Round Table Discussion: Recruiting, Alignment, and Retention

Friday, August 5th

- The Role of Leadership and Collaboration in Interprofessional Engagement
- Strategic Planning: Not Just for Deans Anymore
- Strategic Budgeting and Resource Allocation: Earning and Spending with a Purpose
- Legal Issues in the Academic Environment (Part 1)
- Senior Administration Panel Discussion

Saturday, August 6th

- Legal Issues in the Academic Environment (Part 2)
- Dealing Effectively with Conflict
- Communication and Interpersonal Relations
- Time Management and Life Balance

Target Audience: Pharmacists
Activity Type: General Pharmacy
Cost: \$2195.00
Commercial Sponsor: None



Mercer University College of Pharmacy is accredited by the Accreditation Council for Pharmacy Education as a provider of continuing pharmacy education. A total of 2.167 CEUs will be awarded upon successful completion of all programs (i.e., participation through attendance, submission of completed registration, assessment, and evaluation forms). Full credit will only be awarded for each completed program; partial credit will not be awarded for attending a portion of any individual program. Continuing Education credits will be provided to participants within 60 days upon program completion. To receive CPE credits, all program participants will need a NABP e-Profile ID at registration. For information regarding the NABP e-Profile ID, including set-up instructions, please click on the following link: <http://MyCPEMonitor.net>. Initial release date: 7/30/15 -8/3/16.

Program Agenda

Wednesday, August 3, 2016

Time	Topic / Activity	Faculty
Noon–6:00 p.m.	CAAMP participants arrive and check-in at hotel	
6:00 - 8:00 p.m.	CAAMP Reception: Introductions and Program Overview (Conference Room 4)	AAL Staff & Faculty

Thursday, August 4, 2016 – Conference Room A

Time	Topic / Activity	Faculty
7:00 - 8:00 a.m.	Breakfast (Outside Conf. Room A)	
8:00 - 9:30 a.m.	9 Virtues of Exceptional Leaders <ul style="list-style-type: none"> Describe a character-based model of leadership. Assess behaviors related to life-long learning as a leader. Develop action steps to grow in a specific leadership virtue. UAN: 0013-9999-16-004-L04-P (1.5 contact hours)	Dr. N. Karl Haden AAL Founder and President
9:30 - 9:45 a.m.	Break	
9:45 - 11:30 a.m.	Assessment for Leadership Development: Understanding Your DiSC Feedback <ul style="list-style-type: none"> Apply the DiSC for better self-understanding. Discuss a model of competencies for effective leadership. Analyze feedback from others about one's leadership competencies. Develop a plan of action to improve one's competencies as a leader and manager using assessment feedback. UAN: 0013-9999-16-005-L04-P (2.25 contact hours)	Dr. Felicia L. Tucker-Lively AAL Director of Professional Development
11:30 a.m. – 12:30 p.m.	Lunch in Dining Room with Coaching Sessions as needed.	
12:30 - 1:00 p.m.	Assessment for Leadership Development: Understanding Your DiSC Feedback (cont.)	Dr. Felicia L. Tucker-Lively
1:00 - 2:30 p.m.	Building and Leading High Performance Teams <ul style="list-style-type: none"> Identify the characteristics and practices of high performance teams using theory and practical application. Explore how building high performance teams can enhance your leadership role and your organization's productivity. UAN: 0013-9999-16-006-L04-P (1.5 contact hours)	Dr. Mary Coussons-Read Professor of Psychology and Special Assistant to the Chancellor The University of Colorado Colorado Springs
2:30 - 2:45 p.m.	Break	

Thursday, August 4th (cont.)

<p>2:45 - 3:30 p.m.</p>	<p>Leading a Complex Academic Unit: Lessons Learned</p> <ul style="list-style-type: none"> Identify key leadership points for becoming an academic leader. Discuss ways to stay engaged and avoid “us vs. them”. <p>UAN: 0013-9999-16-007-L04-P (0.75 contact hours)</p>	<p>Dr. Brian Crabtree Professor and Chair Department of Pharmacy Wayne State University 2012 CAAMP Alumnus</p>
<p>3:30 – 3:45 p.m.</p>	<p>Break / Transition to Leadership Discussions</p>	
<p>3:45–4:20 p.m. Discussion 1</p> <p>4:25–5:00 p.m. Discussion 2</p>	<p>Leadership Fish Bowl Discussion: <i>It’s Your Turn: Best Practices</i> (Conf. Room A)</p> <p><i>(No Continuing Education Credit applied)</i></p>	<p>Dr. Brian Crabtree & CAAMP Alumni</p>
<p>3:45–4:20 p.m. Discussion 1</p> <p>4:25–5:00 p.m. Discussion 2</p>	<p>Leadership Round Table Discussion: <u>Motivation, Engagement, and Mobilization</u> (Conf. Room 3) alternating in 35 minute intervals.</p> <ul style="list-style-type: none"> Discuss strategies to build motivation and achieve optimal engagement for increased mobilization. <hr/> <p>Leadership Round Table Discussion: <u>Recruiting, Alignment, and Retention</u> (Conf. Room 5) alternating in 35 minute intervals.</p> <ul style="list-style-type: none"> Determine critical behaviors and interview questions for a specific job. <p>UAN: 0013-9999-16-015-L04-P (1.17 contact hours)</p>	<p>Dr. Mary Coussons-Read</p> <hr/> <p>Dr. Janice Townsend Associate Professor and Chair Department of Pediatric Dentistry Louisiana State University Health New Orleans School of Dentistry</p>
<p>5:00 - 8:00 p.m.</p>	<ul style="list-style-type: none"> One-on-One Coaching Sessions - Conf. Room A, Conf. Room 3, Conf. Room 5, and Board Room as needed Happy Hour in Club Room and Dinner on Your Own 	

Friday, August 5, 2016 – Conference Room A

Time	Topic / Activity	Faculty
7:00 - 8:00 a.m.	Breakfast (Outside Conf. Room A) and One-on-One Coaching Sessions - Conf. Room A, Conf. Room 3, and Conf. Room 5 as needed.	
8:00 – 9:15 a.m.	<p>The Role of Leadership and Collaboration in Interprofessional Engagement</p> <ul style="list-style-type: none"> Identify the principles of collaboration that are central to effective interprofessional engagement. List the steps for managing change. Discuss challenges associated with interprofessional engagement in a change process. <p>UAN: 0013-9999-16-009-L04-P (1.25 contact hours)</p>	<p>Dr. Geraldine (Polly) Bednash Former Executive Director and CEO, American Association of Colleges of Nursing (AACN)</p>
9:15- 9:30 a.m.	Break	
9:30 - 11:30 a.m.	<p>Strategic Planning: Not Just for Deans Anymore</p> <ul style="list-style-type: none"> Define Strategic Planning. List the steps necessary for a successful Strategic Planning process. Discuss and utilize tools that can be used to aid in the creation and execution of a successful strategic plan. <p>UAN: 0013-9999-16-010-L04-P (2.0 contact hours)</p>	<p>Dr. Mary Coussons-Read</p>
11:30 a.m. – 12:30 p.m.	Lunch in Dining Room with Coaching Sessions as needed.	
12:30 - 1:45 p.m.	<p>Strategic Budgeting & Resource Allocation: Earning and Spending with a Purpose</p> <ul style="list-style-type: none"> List and explain the key elements of the budgeting process for deans, chairs and program directors. Utilize the “iron triangle” (mission and programs, organizational capacity, and capital structure) to proactively grow your programs. Develop strategies to deal with common budget crushers. <p>UAN: 0013-9999-16-011-L04-P (1.25 contact hours)</p>	<p>Dr. Catherine Garner Professor of Nursing Medical University of South Carolina and President, Innovative Health Strategies</p>
1:45 - 2:45 p.m.	<p>Legal Issues in the Academic Environment (Part 1)</p> <ul style="list-style-type: none"> Discuss legal guidelines important to faculty recruitment, hiring, and termination. List guidelines for ensuring student protections. Discuss current trends in addressing lapses in academic integrity including policies and procedures important to student dismissal for academic or disciplinary reasons. <p>UAN: 0013-9999-16-012-L04-P (1.75 contact hours)</p>	<p>Prof. Pamela Zarkowski AAL Senior Consultant, and Provost and Vice President for Academic Affairs at the University of Detroit Mercy</p>
2:45 - 3:00 p.m.	Break	

Thursday, August 5th (cont.)

3:00 - 3:45 p.m.	Legal Issues in the Academic Environment (Part 1) (cont.)	Prof. Pamela Zarkowski
3:45 - 5:00 p.m.	Senior Administration Panel Discussion <ul style="list-style-type: none"> Develop specific tactics for working with different types of administrators. Discuss how to deal with challenging leaders. Identify common obstacles to effectively “managing up”. UAN: 0013-9999-16-013-L04-P (1.25 contact hours)	Q&A Panel with Dr. Rory Hume, Dr. Catherine Garner, and Prof. Pamela Zarkowski facilitated by Dr. Karl Haden
5:00 - 7:30 p.m.	- One-on-One Coaching Sessions - Conf. Room A, Conf. Room 3, Conf. Room 5, and Board Room as needed - Happy Hour in Club Room and Dinner on Your Own	

Saturday, August 6, 2016 – Conference Room A

Time	Topic / Activity	Faculty
7:00 - 8:00 a.m.	Breakfast (Outside Conf. Room A) and One-on-One Coaching Sessions - Conf. Room A, Conf. Room 3, Conf. Room 5, and Board Room.as needed	
8:00 - 9:30 a.m.	Legal Issues in the Academic Environment (Part 2) <ul style="list-style-type: none"> Identify “best practices” in higher education to minimize or prevent legal problems. Discuss case-based scenarios. UAN: 0013-9999-15-009-L04-P (1.5 contact hours)	Prof. Pamela Zarkowski
9:30 – 9:45 a.m.	Break AND Check-out of Hotel Room	
9:45 - 11:30 a.m.	Dealing Effectively with Conflict <ul style="list-style-type: none"> Define the conflict management model. List specific conflict resolution tactics. Apply appropriate tactics to manage given conflict situations commonly faced by department chairs and academic administrators. Identify strategies for dealing with difficult/toxic/unproductive peers and administrators. UAN: 0013-9999-15-010-L04-P (2.75 contact hours)	Dr. Tobias Rodriguez AAL Vice President
11:30 a.m. – 12:30 p.m.	Lunch in Dining Room with Coaching Sessions as needed.	
12:30 - 1:30 p.m.	Communication and Interpersonal Relations <ul style="list-style-type: none"> Identify best practices in verbal and written communications Discuss applying emotions appropriately based on the situations. UAN: 0013-9999-16-014-L04-P (1 contact hour)	Dr. Felicia Tucker-Lively
1:30 – 1:45 p.m.	Break	

Saturday, August 6th (cont'd.)

1:45 - 3:30 p.m.	<p>Time Management and Life Balance</p> <ol style="list-style-type: none"> 1. Define the problem of life balance. 2. Describe the relationship of happiness to balance. 3. Describe the role that habits play in well-being. 4. Identify two to three action steps to improve life balance. <p>UAN: 0013-9999-16-016-L04-P (1.75 contact hours)</p>	Dr. N. Karl Haden
3:30 – 4:00 p.m.	Closing Remarks and CAAMP Evaluation	

Program Disclosures

Program	Conflict of Interest	Use of Commercial Products
9 Virtues of Exceptional Leaders	No	No
Assessment for Leadership Development: Understanding your DiSC Feedback	No	No
Building and Leading High Performance Teams	No	No
Communication and Interpersonal Relations	No	No
Dealing Effectively with Conflict	No	No
Leading a Complex Academic Unit: Lessons Learned	No	No
Leadership Fish Bowl Discussion: It's Your Turn: Best Practices	No	No
Leadership Round Table Discussion: Motivation, Engagement, and Mobilization	No	No
Leadership Round Table Discussion: Recruiting, Alignment, and Retention	No	No
Legal Issues in the Academic Environment (Part 1)	No	No
Legal Issues in the Academic Environment (Part 2)	No	No
Senior Administration Panel Discussion	No	No
Strategic Budgeting and Resource Allocation: Earning and pending with a Purpose	No	No
Strategic Planning: Not Just for Deans Anymore	No	No
The Role of Leadership and Collaboration in Interprofessional Engagement	No	No
Time Management and Work-life Balance	No	No